GOVERNMENT OF ANDHRA PRADESH

Office of the
Chairman, SBTET & C.T.E, A.P.
Andhra Pradesh::Vijayawada

Memo No.I2/17550/2015, Dated 12-10-2021.

Sub: TECHNICAL EDUCATION – Conduct of field inspection of Typewriting and Shorthand Institutions to award recognition/renewal of recognition for the year 2022 & 2022-23 – Regarding.

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While enclosing the list of Typewriting and Shorthand Institutions as Annexure along with copy of Notification/Guidelines and Inspection Format for conducting field inspections to award recognition/renewal of recognition for the year 2022 and for the 2-year block period 2022 & 2023, the Principals of the Government Polytechnics concerned are requested to conduct field inspection of Typewriting and Shorthand Institutions allocated to them and submit the Inspection Reports in the format enclosed herewith by 30-10-2021 positively to the Secretary, SBTET, A.P. The expenditure towards TA & DA for conducting field inspection of Typewriting and Shorthand Institutions shall be met from the budget of the Polytechnics concerned.

Further, Principals of Government Polytechnics are requested to adhere to the schedule mentioned above, as a list of recognized institutions is to be furnished to the SBTET, A.P., to enable them to conduct the typewriting and shorthand examinations as per schedule.

Encl: As above.

Sd/- DR. POLA BHASKAR
CHAIRMAN, SBTET & CTE, AP

To

The Principals of Government Polytechnics,
(As per Annexure).

SBasha
DEPUTY DIRECTOR (C.T.Is)